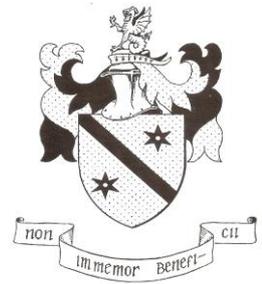


# Weeley Parish Council



**Monks Cottage  
Monks Lane  
Dedham  
Colchester  
CO7 6DP**

27 April 2020

email: [weeleypc@gmail.com](mailto:weeleypc@gmail.com)

**To: MEMBERS OF WEELEY PARISH COUNCIL**

You are hereby summoned to attend a remote meeting of Weeley Parish Council to be held at 7.30pm on Tuesday 4 May 2021 to transact the business shown in the agenda.

Weeley Parish Council is using the powers conferred on it by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

The press and public are welcome to log on to the meeting.

We will be using 'Zoom' as our meeting platform. If you wish to receive an invitation to the meeting, please e-mail [weeleypc@gmail.com](mailto:weeleypc@gmail.com) by 5 pm on the day of the meeting. Alternatively, the meeting id and password will be provided on our website [www.weeleypc.org.uk](http://www.weeleypc.org.uk)

Nicola Baker  
Clerk

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## **A G E N D A**

- 1 Election of Chair**  
To elect the Chair of the Council for the municipal year 2020/21. The chairman will then execute the Declaration of Acceptance of Office.
- 2 Appointment of Vice Chair**  
To appoint the Vice Chairman of the Council for the municipal year 2020/21.
- 3 Confirmation of minutes**  
To confirm the minutes of the meeting of WPC held on 15 March 2021.
- 4 Declarations of interest**  
Councillors to declare any disclosable pecuniary interests relevant to this agenda. Note; interests may also be declared at any point in the meeting where they become apparent.

- 5 Actions taken since the previous meeting**  
To receive an update on various matters from the Clerk.
- 6 Annual Parish Meeting**  
To consider any actions arising from the Annual Parish Meeting held on 19 April 2021.
- 7 To receive any questions from members of the public**
- 8 Tendring District Council and Essex County Council liaison reports**  
To receive reports from District and County Councillors.
- 9 Weeley Residents Association**  
To receive a report from Weeley Residents Association.
- 10 Weeley in Bloom**  
To receive a report from Weeley in Bloom
- 11 Correspondence**  
For information: various items of correspondence will be summarized by the Clerk.
- 12 Planning**  
To consider the planning applications received as shown on Schedule A. To note comments submitted between the last meeting of WPC and this meeting.
- 13 Local Plan**  
To receive a verbal update.
- 14 Highways and footpaths**  
To receive any reports concerning highways and footpaths.
- 15 Street lights**  
To receive a report about street lights in the parish.
- 16 Tree Warden**  
To receive the report of the tree warden.
- 17 Playing field**  
To receive any reports about the playing field.
- 18 Playground**  
To receive a report on items related to the playground.
- 19 Grass cutting and maintenance**  
To receive any reports about the Council's grass cutting and maintenance programme.
- 20 Tendring District Association of Local Councils**  
To receive a report from the Council's representative.
- 21 Rural policing**  
To consider policing matters.
- 22 Benches**  
To consider a 'memorial bench' scheme for the village.

## **23 Petanque terrain**

To consider the rules relating to use of the petanque terrain.

## **24 Policy review**

To consider any necessary amendments to WPC's policy documents:

- Risk assessment
- Code of conduct & Conflict of interests policy
- Standing orders
- Financial regulations
- Grant making policy
- Press & media policy
- Publication scheme and Publication of photographs policy statement
- Playing field conditions of use

## **25 Appointment of members to outside organisations/special duties**

To appoint members to take on special duties or represent the council on outside organisations, in accordance with the list below.

Note: the list may require additions or deletions.

Highways, Footpaths and Road Safety

- ii Planning Liaison
- iii Street Lighting
- iv Grass Cutting and Maintenance (including Playing Field)
- v St Andrews School representative
- vi Village Hall representative
- vii TDALC
- viii Transport representative
- ix Playing Field (excluding routine maintenance)

## **26 Cheque signatories**

To agree cheque signatories

## **27 Annual Governance and Accountability Return 2020/2021 Part 3**

The council's statutory accounts consist of the Annual Governance and Accountability Return.

### **27.1 Annual Governance Statement.**

The Council is asked to approve Section 1, the Annual Governance Statement which contains a number of questions to which the Council is required to give a 'yes' or 'no' answer.

### **27.2 Accounting Statements.**

The Council is also asked to (a) consider Section 2, the Accounting Statements; (b) approve Section 2, the Accounting Statements; (c) ensure that the Chair signs and dates the Accounting Statements. A Notice of Electors' Rights in respect of the accounts will be posted on the website and the parish noticeboards and the accounts will be made available for inspection by interested persons.

## **28 Internal Audit**

The Council's finances and control systems have been considered by Yvonne Morton, the internal auditor appointed by the Council and the Council is asked to note her recommendations.

The Council is also asked to consider the appointment of an auditor for the financial year 2021/22.

**29 Finance**

To approve the accounts for payment listed on Schedule B.

**30 Further questions from the public**

To receive any further questions from the public on matters arising during the meeting.