

**Minutes of Weeley Parish Council Meeting Monday 17 June 2019 at Weeley Village Hall**

Present: – Cllr Botterell, Cllr Brown, Cllr Foster, Cllr Green, Cllr Hamilton (Chair), Cllr Spong, Cllr Wesley-Smith

Clerk: N Baker, ECC Cllr Erskine, TDC Cllr Harris. 5 members of the public

**1. Apologies**

None

**2. Confirmation of minutes**

The minutes of the meeting of the Parish Council meeting held on 13 May 2019 were agreed. Proposed; Cllr Botterell; seconded; Cllr Wesley-Smith.

**3. Declarations of interest**

None

**4. Matters for report arising from previous meetings**

Repairs to bus shelter and noticeboards has been completed. Community Speedwatch is up and running in one site with five other sites pending approval.

**5. Questions from members of the public**

Questions were received on the following matters: bus shelter refurbishment; pothole at the end of The Street; pavement repairs; school sign; verges; Oakleigh Park planning application; Oakleigh Park sewerage problems; planning application in Mill Lane.

**6. Tendring District Council and Essex County Council liaison reports**

Cllr Harris reported on the following: Committee memberships, local plan progress, planning enquiry, wheelie bins.

Cllr Erskine reported on the following: Local Highways Panel funding and the progress of local schemes.

**7. Weeley Residents Association**

7.1 WRA report included the fete (£2,437 raised in partnership with the Scouts), planting of various troughs, facebook page, lottery bid; Anglia in Bloom judging 12 July.

7.2 Various improvement plans as suggested by Weeley in Bloom will be costed.

**8. Correspondence**

Correspondence was received from RCCE, Essex Heritage Trust and from a resident requesting a road sign to indicate the location of Oakleigh Park.

**9. Planning**

The following planning applications were considered:

19/00767/LBC No objection	Replace existing wooden gate posts, upgrade existing gate etc	1 Hillside House Cravenwood Close Weeley
19/00799/FUL No comment	Proposed 3no. dwellings (renewal of planning permission as granted under 14/00608/OUT and 16/00271/DETAIL).	Land East of Freelands Thorpe Road Weeley
19/00802/LBC No objection	Proposed replacement of upper 3 sash windows on East Side fascia.	Weeley House 70 The Street Weeley

19/00785/OUT Weeley Parish Council continues to object to additional development along Connaught Road. This development will have an unacceptable impact on the character of the area and will encroach on the surrounding countryside. The site is outside the development boundary and does not comply with the emerging local plan.	Proposed seven detached bungalows	Land off Connaught Road Weeley
19/00764/FUL No comment	Proposed outbuilding comprising a leisure suite and extension of existing garage.	The Cottage Mill Lane Weeley Heath
19/00662/FUL No objection	Proposed rear cafe glasshouse extension	Hilltop Garden Centre Clacton Road Weeley
19/00723/OUT Weeley Parish Council objects to this application. The proposals constitute backland development and are not in keeping with the street scene. There is restricted access and visibility at this site.	Proposed demolition of dwelling and development of four self-build or custom built houses.	Land adjacent The Oaks Clacton Road Weeley Heath
19/00701/OUT No comment	Proposed demolition of 2no. dwellings & replacement with 3no. detached houses.	The Oaks Clacton Road Weeley Heath
19/00707/FUL Weeley Parish Council objects to this application. The proposals constitute over development of this site which will increase traffic past the primary school. The visitor parking for the clubhouse is insufficient. Existing residents of Oakleigh Residential Park continue to complain to the Parish Council about ongoing sewerage problems which have not been rectified. This additional development will exacerbate this problem.	Proposed change of use of land to allow for siting of 16no. additional holiday lodge caravans, new position for 2no. already permitted holiday lodge caravans, regularisation of layout of 58no. existing holiday lodge caravans & siting of 1no. lodge caravan for use as central clubhouse with visitor parking.	Oakleigh Residential Park Clacton Road Weeley

**10. Local Plan**

Nothing to report.

**11. Highways and footpaths**

Weeds are growing out of pavements. Footpath 5 is impassable because of nettles.

**12. Street lights**

Report to follow.

**13. Tree Warden and Reed Pond**

A birch tree on the playing field has died.

**14. Playing Field**

Football nets to be put up.

**15. Playground**

Monthly inspection has been carried out.

**16. Grass cutting and maintenance**

Nothing to report

**17. TDALC**

Chair has been re-elected and a new Secretary elected.

**18. Rural policing**

38 crimes were recorded in April.

**19. Casual vacancies**

A Personnel working party consisting of Cllrs Wesley-Smith, Botterell, Spong and Hamilton was set up to oversee recruitment to the two vacancies. There will be an advert in the parish magazine.

**20. Policy review**

The following policies were reviewed and no amendments were proposed:

- Risk assessment
- Assets register
- Code of conduct & Conflict of interests policy
- Standing orders
- Financial regulations
- Grant making policy
- Press & media policy
- Publication scheme and Publication of photographs policy statement
- Playing field conditions of use

Proposed; Cllr Botterell; seconded; Cllr Wesley-Smith.

**21. Annual Governance and Accountability Return 2018/19 Part 3.**

**21.1 Annual Governance Statement.**

The Council approved Section 1, the Annual Governance Statement answering in the affirmative to all questions. These were signed and dated as required.

**21.2 Accounting Statements.**

The Council approved Section 2, the Accounting Statements; which were signed and dated as required.

Proposed; Cllr Hamilton; seconded; Cllr Botterell.

**22. Internal audit report**

The report was noted. Proposed; Cllr Hamilton; seconded; Cllr Spong.

**23. Accounts for payment**

The following accounts for payment were approved. Proposed; Cllr Botterell; seconded; Cllr Hamilton.

INVOICE DATE	CHEQUE NO.	PAYEE	PURPOSE	£ NET	£ VAT	£ GROSS
19/02/2019	102962	CAME & CO	INSURANCE			836.96
17/06/2019	102963	N BAKER	SALARY			437.85
17/06/2019	102963	N BAKER	MILEAGE			28.80
17/06/2019	102963	N BAKER	STATIONERY			26.30
			TOTAL			492.95
31/05/2019	102964	HMRC	TAX			11.60
18/05/2019	102965	HMBR	FITTING GOAL POST	270.00	54.00	324.00
30/05/2019	102966	ALPINE	BUS SHELTER & NOTICEBOARD REPAIRS	2713.00	542.60	3255.60
28/05/2019	102967	A & J LIGHTING	STREET LAMP REPAIRS	201.95	40.39	242.34
01/06/2019	102967	A & J LIGHTING	MONTHLY MAINTENANCE	99.98	20.00	119.98
			TOTAL			362.32
25/05/2019	102968	KENDALL FACILITY MGMT	GROUNDS MAINTENANCE	410.86	82.17	493.03
01/06/2019	DD	E-ON	STREET LIGHT ELECTRICITY			tba
21/05/2019	DD	BT	TELEPHONE			35.79

**24. Further questions from the public**

Questions were received about the following: the hedge along the slip road; the naming of the slip road; the Thorpe Road appeal; crime figures.